

## **Budget Notes (Fiscal Year 2003-2007)**

### **Fiscal Year 2003**

1. Account 402800 had a large balance due to savings from faculty retirements.
2. The large balance in account 402830 was due to our periodicals vendor bankruptcy (Faxon Company). We did not prepay our 2004 subscriptions in FY-3. The balance carried over into FY-4 to pay for that year's periodicals.
3. The large balance in the Portage County Voyager account 402812 was saved for a new Voyager system, which was purchased in FY-4.

### **Fiscal Year 2004**

1. Account 402800 had a large balance that was saved for the purchase of office workspace updates, which took place in FY-5.
2. Account 402830 (Acquisitions) had a base budget cut of \$91,022.

### **Fiscal Year 2005**

1. The deficit in account 402800 was a result of the office workspace updates.

### **Fiscal Year 2006**

1. Money was saved in account 402800 to help acquisitions cover the cost of rising expenses with no budget increase expected in FY-7 and to cover the cost of furniture updates in the student study areas.
2. There was a minimum wage increase for students, but no increase in the budget (account 402800).

### **Fiscal Year 2007**

1. Due to the rising costs of books and periodicals, with no increase in the budget, some money from the operating budget (account 402800) had to be used for acquisition purchases (account 402830), putting both accounts into a deficit.

## LIBRARY ACCOUNTS

<u>Account Number</u>	<u>Account Name</u>
402501 (0010)	Archives – Self Sustaining: Money collected from services provided; used for supplies operating budget.
402502 (1850)	Archives Foundation: Gift money received from patrons; used to purchase needed equipment
402800 (0102)	LRC Public Services – GPR: Library operating budget.
402802 (0010)	Library Fines – Self Sustaining: Money collected from lost books and fines; used to replace lost books and library operations.
402803 (0010)	Library Photocopying - Self Sustaining: Money collected from copy services; used for supplies operating budget.
402806 (0102)	Assistive Technology - GPR: Operating Budget.
402812 (0010)	Portage County Voyager - Self Sustaining: Money collected from Portage County Library for Voyager System/Services.
402813 (0010)	IMC Student/Faculty Production Lab - Self Sustaining: Money collected from services provided; used for supplies operating budget.
402821 (0102)	Library Automation - GPR: Voyager system maintenance budget.
402830 (0102)	Library Acquisitions - GPR: Library collection budget.
402832 (0102)	Library Acquisitions Undergraduate Initiative - GPR: Library collection budget to improve quality of undergraduate education at UW institutions.
402833 (1130)	Library Foundation: Gift money received from UWSP Foundation; used for library collection.

**GPR = General Purpose Revenue**

### **Special Library Funding**

1. Every other year the library receives money to update classroom technology.
2. Faculty computers are replaced on a rotating basis through Information Technology funds.
3. Library receives funds from Student Technology Fees to support web products.
4. Financial support can be requested from the Vice Chancellor's Office for library faculty doing out-
5. One-time money can be received for funding grants, faculty development, etc.



## Budget Fiscal Year 2003

<u>Staff</u>	<u># FTE</u>	<u># Head Count</u>	<u>Salaries</u>
Librarians	15.00	15	781,462.69
Professional Staff	1.00	1	43,232.04
Classified	15.80	17	509,857.15
LTE	0.50	3	21,292.53
Students	13.00	110	78,388.85
<b>Total</b>	<b>45.3</b>	<b>146</b>	<b>\$1,434,233.26</b>

<u>Campus</u>	<u># FTE</u>	<u>% of librarians to each...</u>	<u># per librarian</u>
Students	7,900	0.19%	527
Faculty	384	3.91%	26
Total University Budget	<b>\$119,389,089</b>		
Total Library Budget	<b>\$2,471,900</b>		
% of University Budget	2%		
% of Lib Budget on Acq	32%		

<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<b>Operating-402800</b>	<b>\$1,641,804.73</b>	<b>\$1,612,332.72</b>	<b>\$29,472.01</b>
Salaries	1,456,548.30	1,434,233.26	
Travel	8,000.00	9,349.15	
Service & Supply	170,680.87	162,174.75	
Capital	6,575.56	6,575.56	

<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<b>Acquisitions (Base-Acct. 402830)</b>	<b>\$766,398.00</b>		
<b>Undergraduate Init.(Base-402832)</b>	<b>\$26,500.00</b>		
<b>Transfers to Other Accounts</b>	<b>(\$1,587.00)</b>		
<b>TOTAL</b>	<b>\$791,311.00</b>	<b>\$529,926.77</b>	<b>\$261,384.23</b>

Binding	15,000.00	10,867.80
Electronic Searching	7,500.00	37,179.71
Faculty Orders	232,751.43	209,560.96
Leisure Reading	0.00	0.00
Microforms (402830)	8,214.00	3,846.81
Microforms (402832)	33,286.00	33,286.15
Miscellaneous	0.00	0.00
Periodicals (Subscriptions)	330,971.18	69,913.63
Periodicals (New Subscriptions)	2,000.00	810.89
Periodicals (Back Runs)	0.00	0.00
Serials Subscriptions	90,000.00	59,899.60
Web Subscriptions	71,588.39	104,561.32

<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<b>Archives-402501</b>	<b>\$9,966.44</b>	<b>\$4,408.81</b>	<b>\$5,557.63</b>
Service & Supply		4,408.81	
Revenue Carryover FY '02	4,239.97		
Revenue FY '03	5,726.47		

## Budget Fiscal Year 2003

<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Archives Foundation-402502</i>	\$0.00	\$0.00	\$0.00
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Library Fines-402802</i>	\$17,277.08	\$12,473.27	\$4,803.81
Travel		409.02	
Service & Supply		3,062.46	
Capital		3,207.50	
Credit/Internal Transfer	285.00	5,794.29	
Revenue Carryover FY '02	1,325.52		
Revenue FY '03	15,666.56		
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Library Photocopying-402803</i>	\$14,518.05	\$13,852.98	\$665.07
Service & Supply		13,852.98	
Internal Credit	348.68		
Revenue Carryover FY '02	2,431.74		
Revenue FY '03	11,737.63		
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Assitive Tech-402806</i>	\$30,204.00	\$22,014.86	\$8,189.14
Unclassified	14,028.00	14,028.00	
Students	0.00	1,715.14	
Travel	0.00	0.00	
Service & Supply	16,176.00	6,271.72	
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Portage County Voyager-402812</i>	\$44,542.52	\$11,636.05	\$32,906.47
Service & Supply		5,291.11	
Capital		6,344.94	
Revenue Carryover FY '02	35,628.24		
Revenue FY '03	8,914.28		
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Media Lab-402813</i>	\$10,215.20	\$8,655.50	\$1,559.70
Service & Supply		8,655.50	
Internal Credit	2,527.36		
Revenue Carryover FY '02	3,882.41		
Revenue FY '03	3,805.43		
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Voyager-402821</i>	\$8,580.54	\$8,828.40	(\$247.86)
Service & Supply	8,580.54	8,828.40	
Capital	0.00	0.00	
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Library Foundation-402833</i>	\$1,473.18	\$0.00	\$1,473.18
Capital		0.00	
Revenue Carryover FY '02	392.53		
Revenue FY '03	1,080.65		

## Collection Data from Academic Library Surveys (ALS) Fiscal Year 2003

### Library Collection

Bks, Paper Mat., Doc. - Added	16,144
<b>TOTAL IN COLLECTION</b>	<b>1,015,938</b>

E-Books - Added	1,884
<b>TOTAL IN COLLECTION</b>	<b>9,245</b>

Microforms - Added	3,874
<b>TOTAL IN COLLECTION</b>	<b>913,931</b>

Audiovisual - Added	870
<b>TOTAL IN COLLECTION</b>	<b>41,521</b>

Serials (all format) - Added	7
<b>TOTAL IN COLLECTION</b>	<b>2,718</b>

Electronic Ref. - Added	0
<b>TOTAL IN COLLECTION</b>	<b>53</b>

### ILL - Loaned to Libraries

Returnable	2,227
Non-returnable	<u>3,459</u>
<b>TOTAL</b>	<b>5,686</b>

### ILL - Received From Libraries

Returnable	749
Non-returnable	<u>2,931</u>
<b>TOTAL</b>	<b>3,680</b>

### Circulation

Circulation Transactions	97,313
Reserve Transactions	9,357

### Information Serv. To Groups

Number of Presentations	233
Total Attendance	5,841

### Additional Information

Hours Open-Typical Week	99
Turnstile Ct-Typical Week	15,135
Ref. Questions-Typical Week	1,385

## Budget Fiscal Year 2004

<u>Staff</u>	<u># FTE</u>	<u># Head Count</u>	<u>Salaries</u>
Librarians	15.00	15	821,024.24
Professional Staff	1.00	1	43,232.04
Classified	15.80	17	522,202.19
LTE	0.50	3	21,038.40
Students	12.10	81	58,365.41
<b>Total</b>	<b>44.4</b>	<b>117</b>	<b>\$ 1,465,862.28</b>

<u>Campus</u>	<u># FTE</u>	<u>% of librarians to each...</u>	<u># per librarian</u>
Students	7,917	0.19%	528
Faculty	393	3.82%	26
Total University Budget	<b>\$122,703,199</b>		
Total Library Budget	<b>\$2,592,331</b>		
% of University Budget	2%		
% of Lib Budget on Acq	37%		

<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<b>Operating-402800</b>	<b>\$1,591,209.52</b>	<b>\$1,537,497.81</b>	<b>\$53,711.71</b>
Salaries	1,455,312.65	1,465,862.28	
Travel	8,000.00	7,647.81	
Service & Supply	127,896.87	56,247.72	
Capital	0.00	7,740.00	

<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Acquisitions (Base-Acct. 402830)</i>	\$766,398.00		
<i>Budget Cut (Base-Acct. 402830)</i>	<b>(\$91,022.00)</b>		
<i>Undergraduate Init.(Base-402832)</i>	\$26,500.00		
<i>Other Funding (One-Time)</i>	\$255,185.38		
<b>TOTAL</b>	<b>\$957,061.38</b>	<b>\$960,112.59</b>	<b>(\$3,051.21)</b>

Binding	13,000.00	10,231.00
Electronic Searching	6,000.00	2,858.17
Faculty Orders	359,952.00	338,755.08
Leisure Reading	599.38	384.18
Microforms (402830)	2,777.00	7,459.24
Microforms (402832)	36,723.00	36,722.98
Miscellaneous (Web Subscriptions)	32,100.00	29,605.00
Periodicals (Subscriptions)	345,000.00	339,639.20
Periodicals (New Subscriptions)	2,000.00	4,545.52
Periodicals (Back Runs)	4,250.00	413.83
Serials Subscriptions	75,000.00	66,105.83
Web Subscriptions	79,660.00	123,392.56

<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<b>Archives-402501</b>	<b>\$10,334.10</b>	<b>\$7,436.71</b>	<b>\$2,897.39</b>
Service & Supply		7,436.71	
Revenue Carryover FY '03	5,557.63		
Revenue FY '04	4,776.47		

## Budget Fiscal Year 2004

<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Archives Foundation-402502</i>	<b>\$1,407.65</b>	<b>\$0.00</b>	<b>\$1,407.65</b>
Revenue FY '04	1,407.65		
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Library Fines-402802</i>	<b>\$21,798.86</b>	<b>\$12,168.40</b>	<b>\$9,630.46</b>
Service & Supply		11,773.40	
Revenue/Encum Carryover FY'03	4,803.81	395.00	
Revenue FY '04	16,995.05		
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Library Photocopying-402803</i>	<b>\$12,120.79</b>	<b>\$8,946.84</b>	<b>\$3,173.95</b>
Service & Supply		8,946.84	
Internal Credit	311.30		
Revenue Carryover FY '03	665.07		
Revenue FY '04	11,144.42		
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Assitive Tech-402806</i>	<b>\$34,185.20</b>	<b>\$19,213.19</b>	<b>\$14,972.01</b>
Unclassified	14,000.00	13,153.00	
Students	0.00	519.63	
Travel	0.00	0.00	
Service & Supply	20,185.20	5,540.56	
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Portage County Voyager-402812</i>	<b>\$38,706.47</b>	<b>\$50,026.53</b>	<b>(\$11,320.06)</b>
Service & Supply		5,806.46	
Capital		44,220.07	
Revenue Carryover FY '03	32,906.47		
Revenue FY '04	5,800.00		
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Media Lab-402813</i>	<b>\$7,443.39</b>	<b>\$3,148.83</b>	<b>\$4,294.56</b>
Service & Supply		3,148.83	
Internal Credit	1,897.97		
Revenue Carryover FY '03	1,559.70		
Revenue FY '04	3,985.72		
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Voyager-402821</i>	<b>\$9,875.00</b>	<b>\$9,666.64</b>	<b>\$208.36</b>
Service & Supply	9,875.00	9,666.64	
Capital	0.00	0.00	
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Library Foundation-402833</i>	<b>\$890.53</b>	<b>\$0.00</b>	<b>\$890.53</b>
Capital		0.00	
Revenue Carryover FY '03	1,473.18		
Revenue FY '04	(582.65)		

## Collection Data from Academic Library Surveys (ALS) Fiscal Year 2004

### Library Collection

Bks, Paper Mat., Doc. - Added	15,865
<b>TOTAL IN COLLECTION</b>	<b>1,026,394</b>

E-Books - Added	0
<b>TOTAL IN COLLECTION</b>	<b>9,245</b>

Microforms - Added	2,653
<b>TOTAL IN COLLECTION</b>	<b>916,370</b>

Audiovisual - Added	439
<b>TOTAL IN COLLECTION</b>	<b>41,960</b>

Serials (all format) - Added	13
<b>TOTAL IN COLLECTION</b>	<b>2,673</b>

Electronic Ref. - Added	0
<b>TOTAL IN COLLECTION</b>	<b>53</b>

### ILL - Loaned to Libraries

Returnable	1,984
Non-returnable	<u>3,127</u>
<b>TOTAL</b>	<b>5,111</b>

### ILL - Received From Libraries

Returnable	505
Non-returnable	<u>3,087</u>
<b>TOTAL</b>	<b>3,592</b>

### Circulation

Circulation Transactions	101,440
Reserve Transactions	9,120

### Information Serv. To Groups

Number of Presentations	238
Total Attendance	5,420

### Additional Information

Hours Open-Typical Week	99
Turnstile Ct-Typical Week	10,876
Ref. Questions-Typical Week	1,110

## Budget Fiscal Year 2005

<u>Staff</u>	<u># FTE</u>	<u># Head Count</u>	<u>Salaries</u>
Librarians	14.00	14	763,473.18
Professional Staff	2.00	2	88,936.00
Classified	15.80	17	533,263.60
LTE	0.67	4	10,645.10
Students	13.35	89	78,405.46
<b>Total</b>	<b>45.82</b>	<b>126</b>	<b>\$1,474,723.34</b>

<u>Campus</u>	<u># FTE</u>	<u>% of librarians to each...</u>	<u># per librarian</u>
Students	7,876	0.18%	563
Faculty	393	3.56%	28
Total University Budget	<b>\$125,075,793</b>		
Total Library Budget	<b>\$2,432,216</b>		
% of University Budget	2%		
% of Lib Budget on Acq	31%		

<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<b>Operating-402800</b>	<b>\$1,626,941.04</b>	<b>\$1,639,811.21</b>	<b>(\$12,870.17)</b>
Salaries	1,481,764.87	1,474,723.34	
Travel	8,000.00	9,138.09	
Service & Supply	137,176.17	155,949.78	

<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<b>Acquisitions (Base-Acct. 402830)</b>	<b>\$675,376.00</b>		
<b>Undergraduate Init.(Base-402832)</b>	<b>\$26,500.00</b>		
<b>Other Funding(One-Time)</b>	<b>\$44,254.22</b>		
<b>TOTAL</b>	<b>\$746,130.22</b>	<b>\$749,522.16</b>	<b>(\$3,391.94)</b>

Binding	10,000.00	9,983.10
Electronic Searching	3,500.00	3,422.67
Faculty Orders	168,809.51	144,954.76
Leisure Reading	414.22	417.35
Microforms (402830)	3,180.10	3,290.44
Microforms (402832)	37,650.00	37,650.38
Miscellaneous	0.00	0.00
Periodicals (Subscriptions)	369,972.72	365,516.52
Periodicals (New Subscriptions)	0.00	
Periodicals (Back Runs)	423.67	442.39
Serials Subscriptions	69,000.00	67,173.17
Web Subscriptions	83,180.00	116,671.38

<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<b>Archives-402501</b>	<b>\$7,574.72</b>	<b>\$6,167.40</b>	<b>\$1,407.32</b>
Service & Supply		6,167.40	
Revenue Carryover FY '04	2,897.39		
Revenue FY '05	4,677.33		

## Budget Fiscal Year 2005

<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Archives Foundation-402502</i>	\$1,689.65	\$0.00	\$1,689.65
Revenue Carryover FY '04	1,407.65		
Revenue FY '05	282.00		
 <u>Expenditures</u>	 <u>Budget</u>	 <u>Expense</u>	 <u>Balance</u>
<i>Library Fines-402802</i>	\$27,279.40	\$29,408.04	(\$2,128.64)
Travel		4,211.73	
Service & Supply		25,591.31	
Revenue/Encum Carryover FY'04	9,630.46	(395.00)	
Revenue FY '05	17,648.94		
 <u>Expenditures</u>	 <u>Budget</u>	 <u>Expense</u>	 <u>Balance</u>
<i>Library Photocopying-402803</i>	\$11,557.62	\$8,759.18	\$2,798.44
Service & Supply		8,759.18	
Internal Credit	314.40		
Revenue Carryover FY '04	3,173.95		
Revenue FY '05	8,069.27		
 <u>Expenditures</u>	 <u>Budget</u>	 <u>Expense</u>	 <u>Balance</u>
<i>Assitive Tech-402806</i>	\$22,635.00	\$5,491.27	\$17,143.73
Unclassified	(2,331.00)	0.00	
Students	0.00	518.70	
Travel	0.00	874.00	
Service & Supply	24,966.00	4,098.57	
 <u>Expenditures</u>	 <u>Budget</u>	 <u>Expense</u>	 <u>Balance</u>
<i>Portage County Voyager-402812</i>	\$6,702.39	\$989.81	\$5,712.58
Service & Supply		989.81	
Internal Credit	12,222.45		
Revenue Carryover FY '04	(11,320.06)		
Revenue FY '05	5,800.00		
 <u>Expenditures</u>	 <u>Budget</u>	 <u>Expense</u>	 <u>Balance</u>
<i>Media Lab-402813</i>	\$8,403.04	\$2,356.34	\$6,046.70
Service & Supply		2,356.34	
Internal Credit	1,229.52		
Revenue Carryover FY '04	4,294.56		
Revenue FY '05	2,878.96		
 <u>Expenditures</u>	 <u>Budget</u>	 <u>Expense</u>	 <u>Balance</u>
<i>Voyager-402821</i>	\$36,509.53	\$23,435.89	\$13,073.64
Service & Supply	35,434.00	11,040.36	
Capital	0.00	11,320.00	
 <u>Expenditures</u>	 <u>Budget</u>	 <u>Expense</u>	 <u>Balance</u>
<i>Library Foundation-402833</i>	\$1,075.53	\$1,075.53	\$0.00
Capital		1,075.53	
Revenue Carryover FY '04	890.53		
Revenue FY '05	185.00		

## Collection Data from Academic Library Surveys (ALS) Fiscal Year 2005

### Library Collection

Bks, Paper Mat., Doc. - Added	12,976
<b>TOTAL IN COLLECTION</b>	<b>1,035,370</b>

E-Books - Added	580
<b>TOTAL IN COLLECTION</b>	<b>9,825</b>

Microforms - Added	1,534
<b>TOTAL IN COLLECTION</b>	<b>917,904</b>

Audiovisual - Added	662
<b>TOTAL IN COLLECTION</b>	<b>41,960</b>

Serials (all format) - Added	773
<b>TOTAL IN COLLECTION</b>	<b>3,446</b>

Electronic Ref. - Added	0
<b>TOTAL IN COLLECTION</b>	<b>53</b>

### ILL - Loaned to Libraries

Returnable	1,749
Non-returnable	3,710
<b>TOTAL</b>	<b>5,459</b>

### ILL - Received From Libraries

Returnable	858
Non-returnable	4,225
<b>TOTAL</b>	<b>5,083</b>

### Circulation

Circulation Transactions	105,764
Reserve Transactions	8,291

### Information Serv. To Groups

Number of Presentations	240
Total Attendance	6,268

### Additional Information

Hours Open-Typical Week	99
Turnstile Ct-Typical Week	7,917
Ref. Questions-Typical Week	1,122

## Budget Fiscal Year 2006

<b>Staff</b>	<b># FTE</b>	<b># Head Count</b>	<b>Salaries</b>
Librarians	12.50	13	683,553.89
Professional Staff	2.00	2	95,682.00
Classified	15.80	17	535,024.57
LTE	1.20	4	30,000.00
Students	14.87	85	70,730.84
<b>Total</b>	<b>46.37</b>	<b>121</b>	<b>\$1,414,991.30</b>

<b>Campus</b>	<b># FTE</b>	<b>% of librarians to each...</b>	<b># per librarian</b>
Students	8,040	0.16%	643
Faculty	393	3.31%	31
Total University Budget	<b>\$126,462,663</b>		
Total Library Budget	<b>\$2,374,392</b>		
% of University Budget	2%		
% of Lib Budget on Acq	31%		

<b>Expenditures</b>	<b>Budget</b>	<b>Expense</b>	<b>Balance</b>
<b>Operating-402800</b>	<b>\$1,576,155.14</b>	<b>\$1,557,306.44</b>	<b>\$18,848.70</b>
Transferred from Other Accts.	4,080.00		
Salaries	1,419,843.07	1,414,991.30	
Travel	8,225.00	11,088.59	
Service & Supply	144,007.07	125,418.52	
Capital	0.00	5,808.03	

<b>Expenditures</b>	<b>Budget</b>	<b>Expense</b>	<b>Balance</b>
<b>Acquisitions (Base-Acct. 402830)</b>	<b>\$675,376.00</b>		
<b>Undergraduate Init.(Base-402832)</b>	<b>\$26,500.00</b>		
<b>Other Funding(One-Time)</b>	<b>\$30,512.50</b>		
<b>TOTAL</b>	<b>\$733,888.50</b>	<b>\$730,461.47</b>	<b>\$3,427.03</b>

Binding	9,000.00	9,656.70	
Electronic Searching	3,000.00	2,507.14	
Faculty Orders	177,508.50	180,482.01	
Leisure Reading	200.00	199.15	
Microforms (402830)	18,018.00	16,347.28	
Microforms (402832)	20,982.00	20,930.92	
Miscellaneous	1,995.72	816.00	
Periodicals (Subscriptions)	333,004.28	332,642.42	
Periodicals (New Subscriptions)	2,000.00		
Periodicals (Back Runs)	1,020.00	260.98	
Serials Subscriptions	70,000.00	74,582.70	
Web Subscriptions	97,160.00	92,036.17	

<b>Expenditures</b>	<b>Budget</b>	<b>Expense</b>	<b>Balance</b>
<b>Archives-402501</b>	<b>\$7,384.90</b>	<b>\$3,378.15</b>	<b>\$4,006.75</b>
Service & Supply		3,378.15	
Revenue Carryover FY '05	1,407.32		
Revenue FY '06	5,977.58		

## Budget Fiscal Year 2006

<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Archives Foundation-402502</i>	\$1,777.65	\$1,699.97	\$77.68
Capital		1,699.97	
Revenue Carryover FY '05	1,689.65		
Revenue FY '06	88.00		
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Library Fines-402802</i>	\$14,344.37	\$11,470.76	\$2,873.61
Travel		1,387.12	
Service & Supply		7,395.94	
Revenue/Encum Carryover FY'05	(2,128.64)	2,687.70	
Revenue FY '06	16,473.01		
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Library Photocopying-402803</i>	\$9,776.42	\$8,981.14	\$795.28
Service & Supply		8,981.14	
Internal Credit	93.35		
Revenue Carryover FY '05	2,798.44		
Revenue FY '06	6,884.63		
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Assitive Tech-402806</i>	\$41,575.00	\$40,521.37	\$1,053.63
Unclassified	27,437.00	30,861.00	
Students	0.00	391.06	
Travel	0.00	1,064.90	
Service & Supply	14,138.00	8,204.41	
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Portage County Voyager-402812</i>	\$11,512.58	\$11,435.10	\$77.48
Service & Supply		11,435.10	
Revenue Carryover FY '05	5,712.58		
Revenue FY '06	5,800.00		
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Media Lab-402813</i>	\$8,883.46	\$4,334.72	\$4,548.74
Service & Supply		4,334.72	
Internal Credit	861.82		
Revenue Carryover FY '05	6,046.70		
Revenue FY '06	1,974.94		
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Voyager-402821</i>	\$22,773.00	\$22,723.71	\$49.29
Service & Supply	22,773.00	22,723.71	
Capital	0.00	0.00	
<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Library Foundation-402833</i>	\$800.00	\$800.00	\$0.00
Capital		800.00	
Revenue Carryover FY '05	0.00		
Revenue FY '06	800.00		

## Collection Data from Academic Library Surveys (ALS) Fiscal Year 2006

### Library Collection

Bks, Paper Mat., Doc. - Added	11,453
<b>TOTAL IN COLLECTION</b>	<b>1,042,961</b>

E-Books - Added	1,252
<b>TOTAL IN COLLECTION</b>	<b>11,077</b>

Microforms - Added	259
<b>TOTAL IN COLLECTION</b>	<b>918,163</b>

Audiovisual - Added	762
<b>TOTAL IN COLLECTION</b>	<b>42,383</b>

Serials (all format) - Added	8
<b>TOTAL IN COLLECTION</b>	<b>3,271</b>

Electronic Ref. - Added	0
<b>TOTAL IN COLLECTION</b>	<b>53</b>

### ILL - Loaned to Libraries

Returnable	2,213
Non-returnable	5,261
<b>TOTAL</b>	<b>7,474</b>

### ILL - Received From Libraries

Returnable	764
Non-returnable	3,622
<b>TOTAL</b>	<b>4,386</b>

### Circulation

Circulation Transactions	86,335
Reserve Transactions	9,742

### Information Serv. To Groups

Number of Presentations	203
Total Attendance	5,146

### Additional Information

Hours Open-Typical Week	104
Turnstile Ct-Typical Week	9,854
Ref. Questions-Typical Week	858

## Budget Fiscal Year 2007

<b>Staff</b>	<b># FTE</b>	<b># Head Count</b>	<b>Salaries</b>
Librarians	12.50	13	704,414.66
Professional Staff	2.00	2	103,253.19
Classified	15.80	17	545,875.86
LTE	0.75	2	24,678.09
Students	15.10	89	69,272.45
<b>Total</b>	<b>46.15</b>	<b>123</b>	<b>\$1,447,494.25</b>

<b>Campus</b>	<b># FTE</b>	<b>% of librarians to each...</b>	<b># per librarian</b>
Students	8,145	0.15%	652
Faculty	393	3.18%	31
Total University Budget	<b>\$131,643,290</b>		
Total Library Budget	<b>\$2,450,802</b>		
% of University Budget	2%		
% of Lib Budget on Acq	29%		

<b>Expenditures</b>	<b>Budget</b>	<b>Expense</b>	<b>Balance</b>
<b>Operating-402800</b>	<b>\$1,663,238.66</b>	<b>\$1,667,446.31</b>	<b>(\$4,207.65)</b>
Transferred from Other Accts.	49,762.00		
Salaries	1,469,966.72	1,447,494.25	
Travel	8,830.00	12,672.57	
Service & Supply	134,679.94	204,185.93	
Capital	0.00	3,093.56	

<b>Expenditures</b>	<b>Budget</b>	<b>Expense</b>	<b>Balance</b>
<b>Acquisitions (Base-Acct. 402830)</b>	<b>\$675,376.00</b>		
<b>Undergraduate Init.(Base-402832)</b>	<b>\$26,500.00</b>		
<b>Other Funding(One-Time)</b>	<b>\$19,728.42</b>		
<b>TOTAL</b>	<b>\$721,604.42</b>	<b>\$727,591.88</b>	<b>(\$5,987.46)</b>

Binding	10,445.12	9,569.30
Electronic Searching	1,432.39	1,448.13
Faculty Orders	157,118.95	163,847.26
Leisure Reading	622.59	622.59
Microforms (402830)	2,351.00	2,467.55
Microforms (402832)	27,066.64	27,066.64
Miscellaneous	0.00	0.00
Periodicals (Subscriptions)	357,828.75	357,574.88
Periodicals (New Subscriptions)	84.00	
Periodicals (Back Runs)	137.94	137.94
Serials Subscriptions	61,596.09	63,601.64
Web Subscriptions	102,920.95	101,255.95

<b>Expenditures</b>	<b>Budget</b>	<b>Expense</b>	<b>Balance</b>
<b>Archives-402501</b>	<b>\$9,282.06</b>	<b>\$7,239.94</b>	<b>\$2,042.12</b>
Service & Supply		7,239.94	
Revenue Carryover FY '06	4,006.75		
Revenue FY '07	5,275.31		

## Budget Fiscal Year 2007

<u>Expenditures</u>	<u>Budget</u>	<u>Expense</u>	<u>Balance</u>
<i>Archives Foundation-402502</i>	<b>\$304.68</b>	<b>\$0.00</b>	<b>\$304.68</b>
Revenue Carryover FY '06	77.68		
Revenue FY '07	227.00		
 <u>Expenditures</u>	 <u>Budget</u>	 <u>Expense</u>	 <u>Balance</u>
<i>Library Fines-402802</i>	<b>\$20,213.29</b>	<b>\$18,349.22</b>	<b>\$1,864.07</b>
Travel		0.00	
Service & Supply		17,661.68	
Capital		63.20	
Revenue/Encum Carryover FY'06	2,873.61	624.34	
Revenue FY '07	17,339.68		
 <u>Expenditures</u>	 <u>Budget</u>	 <u>Expense</u>	 <u>Balance</u>
<i>Library Photocopying-402803</i>	<b>\$8,336.61</b>	<b>\$6,679.16</b>	<b>\$1,657.45</b>
Service & Supply		6,679.16	
Internal Credit	302.30		
Revenue Carryover FY '06	795.28		
Revenue FY '07	7,239.03		
 <u>Expenditures</u>	 <u>Budget</u>	 <u>Expense</u>	 <u>Balance</u>
<i>Assitive Tech-402806</i>	<b>\$38,211.00</b>	<b>\$37,960.54</b>	<b>\$250.46</b>
Unclassified	32,141.00	31,641.25	
Students	0.00	780.19	
Travel	0.00	0.00	
Service & Supply	6,070.00	5,539.10	
 <u>Expenditures</u>	 <u>Budget</u>	 <u>Expense</u>	 <u>Balance</u>
<i>Portage County Voyager-402812</i>	<b>\$5,877.48</b>	<b>\$5,885.25</b>	<b>(\$7.77)</b>
Service & Supply		5,885.25	
Revenue Carryover FY '06	77.48		
Revenue FY '07	5,800.00		
 <u>Expenditures</u>	 <u>Budget</u>	 <u>Expense</u>	 <u>Balance</u>
<i>Media Lab-402813</i>	<b>\$6,728.32</b>	<b>\$4,840.36</b>	<b>\$1,887.96</b>
Service & Supply		4,840.36	
Internal Credit	951.55		
Revenue Carryover FY '06	4,548.74		
Revenue FY '07	1,228.03		
 <u>Expenditures</u>	 <u>Budget</u>	 <u>Expense</u>	 <u>Balance</u>
<i>Voyager-402821</i>	<b>\$27,748.00</b>	<b>\$27,747.51</b>	<b>\$0.49</b>
Service & Supply	27,748.00	27,747.51	
Capital	0.00	0.00	
 <u>Expenditures</u>	 <u>Budget</u>	 <u>Expense</u>	 <u>Balance</u>
<i>Library Foundation-402833</i>	<b>\$710.00</b>	<b>\$0.00</b>	<b>\$710.00</b>
Capital		0.00	
Revenue Carryover FY '06	0.00		
Revenue FY '07	710.00		

## Collection Data from Academic Library Surveys (ALS) Fiscal Year 2007

### Library Collection

Bks, Paper Mat., Doc. - Added	24,673
<b>TOTAL IN COLLECTION</b>	<b>1,065,948</b>

E-Books - Added	0
<b>TOTAL IN COLLECTION</b>	<b>11,077</b>

Microforms - Added	190
<b>TOTAL IN COLLECTION</b>	<b>917,973</b>

Audiovisual - Added	627
<b>TOTAL IN COLLECTION</b>	<b>16,277</b>

Serials (all format) - Added	0
<b>TOTAL IN COLLECTION</b>	<b>3,271</b>

Electronic Ref. - Added	0
<b>TOTAL IN COLLECTION</b>	<b>53</b>

### ILL - Loaned to Libraries

Returnable	2,136
Non-returnable	4,495
<b>TOTAL</b>	<b>6,631</b>

### ILL - Received From Libraries

Returnable	770
Non-returnable	3,974
<b>TOTAL</b>	<b>4,744</b>

### Circulation

Circulation Transactions	85,748
Reserve Transactions	8,035

### Information Serv. To Groups

Number of Presentations	261
Total Attendance	5,801

### Additional Information

Hours Open-Typical Week	109
Turnstile Ct-Typical Week	7,618
Ref. Questions-Typical Week	858